

Initial interview of an immigrant

Use this form to support an immigrant's initial interview by the municipality.

[Instructions for the initial assessment and interview are available](#) from the kotoutuminen.fi website.

Type your answers to the questions marked in blue based on the information that the customer provides.

**What's most important is to create a trust relationship with the customer.
Make sure you reserve sufficient time for the meeting.**

In addition to the customer, participants in the initial interview are:

Name

Organisation

Initial interview date

Customer's Personal Data

Name

Date of birth

Nationality

Native language(s)

Preferred language

Interpreter

Yes

No

Address

Postal code and town

Telephone

Email address

When did you arrive in Finland (month/year)?

Registration date of their first residence permit or residence card or the date of registering their right of residence

Less than 3 years have passed since the date above, and it is possible to draw up an integration plan for the customer if necessary.

What kind of residence permit or card do you have?

temporary (B), valid until

extended (A), valid until

permanent (P)

EU citizen

Grounds for valid residence permit:

asylum or subsidiary protection

refugee quota

temporary protection (Ukrainian refugees)

work

studies

family ties to asylum recipient or quota refugee

family ties to person working or studying in Finland

family ties to a Finnish citizen

other grounds, specify

What is your current status? You are

employed, full time

employed, part time

a student, full time

a student, part time

a job seeker

caring for children at home

ill, injured

retired

enrolled in the assistance system for victims of trafficking

other situation, specify

Family and Social Ties

Are you

married, in a civil partnership or cohabiting

unmarried/divorced/widowed/living alone

Do you live with your partner?

yes

If the partner lives in Finland:

What does your partner currently do? Are they working, studying, taking care of children at home? Are they a Finnish citizen?

Do you have children?

No children

Children over the age of 18

Children in Finland, birth years

Children abroad, birth years

If underaged children are living in Finland:

Are the children in day-care, school, or studying? How well have the children integrated in Finland? Did you all arrive at the same time? How do you fare with the children as a parent?

Are you on family leave, are you receiving parental allowance or home care allowance? What about your partner?

Do you need arranged childcare to participate in training or work?

If the partner and/or underaged children live abroad:

Have you initiated the family reunification process? Have you thought about it? Do you need advice on family reunification?

Is there a need for an integration plan for a family?

Is there a need to refer to family services?

Social networks

Have you met people in Finland? Do you have family in Finland, other than your children and/or partner? Who helps you in your daily routine? Have you met your neighbours? Do you have friends or acquaintances?

Have you participated in hobby activities or organisations?

Are you interested in participating?

The customer has been referred to social services or services by organisations:

Life Situation

Housing

Do you live

alone

with someone

I share my home with:

Does your current home meet you and your family's needs?

Are you aware of the housing block's rules, e.g. regarding silent hours, the laundry room and the rubbish disposal?

Daily routine

What is your daily routine like?

Examples: Can you visit shops and other necessary places? Where do you find information when you need it?

Possible reference to housing or social services:

Livelihood

What is you and your family's income:

wages, self-employment, different forms of support and benefits? (Just the situation, no sums.)

Do you have enough income for your necessary expenses:

Do you have your own bank account?

Do you need to apply for social assistance or other support?

Do you need the help of social services?
Customer has been given advice:

Health

How would you consider your health?

Are you well enough to move about, do housework or other work? Do you get enough sleep? How is your appetite?

Do you have any health worries or issues that make it more difficult to work or study?

Do you know how to reach a doctor or, for example, a child health clinic, or how to get medicine? (No need to survey the customer's detailed health information)

Does the customer have social or health-based barriers or limits that must be considered in planning their integration?

Possible reference to health or rehabilitation services.

Skills

General education and learning skills

For how many years did you go to school?

Where did you go to school?
How did you learn the best: such as, in class, self-study, reading, listening, doing things?

How are your reading and writing skills in your native language/school language?

Reading:

capable

slightly capable

incapable

Writing:

capable

slightly capable

incapable

How are your reading and writing skills in the Latin alphabet?

Reading:

capable

slightly capable

incapable

Writing:

capable

slightly capable

incapable

Customer's need for support in reading and writing?

Finnish skills

How would you consider your Finnish or Swedish skills

Good

Satisfactory

Single words and phrases

I don't speak Finnish or Swedish at all.

Have you taken any Finnish/Swedish classes?

Duration of and information on language education:

Have you taken a Finnish or Swedish language proficiency test?

Test results:

What other languages do you know? At what level?

What type of language training do you want?

Customer's need for Finnish or Swedish proficiency testing and education:

Other skills

What skills do you have?

What are your interests?

Do you have any skills or strengths that you could use for work?

Digital skills

Have you used online banking services, appointment services or similar?

Do you have a smartphone that can be used to browse websites? Do you have an email address? Do you need help or assistance with using a computer or online services?

Do you have a driving license?

Have you driven in Finland?

Education and Work Experience

Profession and work experience

What is your profession?

What kind of work experience do you have abroad and in Finland, in your own profession or other work?

Jobs, employers, tasks; when and for how long:

Have you taken an internship in Finland?

Employer, tasks, when, for how long:

Professional and higher education

Have you studied anything after basic education?

When, where?

Do you have a degree?

How long did it take

Do you have a certificate of your studies?

Are your studies or certificates officially recognised in Finland?

Have you studied in Finland?

Wishes and Goals

What do you hope for the future?

(Can be related to their profession, work, studies, language skills, hobbies, family, citizenship)

What will you do to make that happen?

How long do you think you'll live in Finland?

Do you have plans to move away?

Path towards work

What kind of work do you think you'll do in Finland?

Do you know how to find work in the field?

Does that require education in Finland?

What kind of studies are you interested in? Are you ready to study?

Are you a customer of employment services, social services or Kela?

Or are you enrolled as a student?

Future Agreements

Does the immigrant require integration courses, self-study or other measures to support their integration?

Yes. Draw up an integration plan for the customer.

In addition to the individual's integration plan, also draw up an integration plan for their family.

No. The customer does not need an integration plan.

If an integration plan is not drawn up, the grounds thereof:

The customer is referred to the following service(s):

assessment of the need for social services

language proficiency test

skills survey

employment services at the municipality/TE office

immigrant services

Kela

an organisation, specify:

other service, specify:

Overview of guidance for the customer:

A discussion has been held with the customer regarding what follows this initial interview, and they understand what will happen next.